



**ICAR - CENTRAL INSTITUTE OF FISHERIES EDUCATION**

(Deemed University) (University under Sec. 3 of UGC Act),  
Indian Council of Agricultural Research  
Panch Marg, Off. Yari Road, Versova, Andheri (west), Mumbai 400 061  
Tel. No. 022-26361446/7/8 Web Site : <https://www.cife.edu.in>  
GST No.27AAAAI1830P9ZB



F. No. 49(187)/Furniture/Mumbai/NAHEP/22-23-Part (1)

Dated 08.12.2023

**Name of the Item/ Materials: Conference Tables (1 No.) and Conference Charis (10 Nos.) at CIFE, Mumbai**

**QUOTATIONS FORM HAS TO BE SUBMITTED SEPARATELY IN SEALED ENVELOPES**

To,

M/s. ....

.....

.....

**Sub: Conference Tables (1 No.) and Conference Charis (10 Nos.) at CIFE, Mumbai - reg.**

Dear Sir,

Please find enclosed herewith the quotation form along with detailed specifications for Purchase of Furnitures in Annexure – 1 & 2.

Kindly acknowledge the receipt of the same.

Yours faithfully

**Asstt. Administrative Officer (P)**



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**REQUEST FOR QUOTATION DOCUMENT FOR  
PURCHASE OF CONFERENCE TABLES (1 No.) AND CONFERENCE CHARIS (10 Nos.)  
AT CIFE, MUMBAI**



**UNDER  
NATIONAL AGRICULTURAL HIGHER EDUCATION PROJECT**



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THE DIRECTOR, ICAR-CENTRAL INSTITUTE OF FISHERIES EDUCATION invites most competitive quotations in sealed envelope under National Agricultural Higher Education Project "NAHEP" for the Purchase of Conference Tables (1 No) and Conference Charis (10 Nos.) at CIFE, Mumbai from the reputed manufacturers, their authorized distributors /dealers and other suppliers/firms dealing with the Equipment.

The quotation should reach at **ICAR-CIFE, Mumbai on or before 3.00 pm of 15.12.2023** in sealed envelope addressed to the **ICAR-Central Institute of Fisheries Education, Panch Marg, Off. Yari Road, Versova, Andheri (W), Mumbai – 400 061**. The sealed envelopes should be sent by post/courier so as to ensure that it reaches the office within the due date and time. Alternatively, the quotations in sealed envelopes may be physically dropped in Tender Box in the office. Quotations received by Email or in open cover shall not be entertained.

### **TERMS & CONDITIONS OF QUOTATIONS:**

1. The prices shall be quoted in Indian Rupees only. Each bidder shall submit only one quotation.
2. All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
3. No advance payment or any part payment will be made. The payment is normally made within 15 days from the date of receipt of item / material in good condition as per order. The payment will be released only after full installation/ commissioning of item/ equipment satisfactorily.
4. The successful firm must have to mention Bank Account number along-with the name of bank and its IFSC code in the bill at the time of supply of ordered items. The payment will be made through RTGS/ Bank Transfer only.
5. Quotation not found according to specifications will not be considered. The manufacturer / Dealer should quote only one make and one model of equipment similar as per our specification. The firm should also submit their quotation supported by relevant printed literature.
6. Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission of quotations.
7. The rate should be on F.O.R. basis at ICAR-CIFE, Mumbai. Full taxes may be charged, if applicable. The Institute will not provide any Road permit form.



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8. Firm should have to attach EMD of value 2.5% of the quoted amount of the Materials. None payment of EMD of requisite value will render the bill as rejected. However, firms having NSIC/MSME certification are exempted from payment of EMD.
9. Upon receipt of supply order the successful bidder will have to submit 3% of ordered value (exclusive taxes) as Performance / Security Deposit in form of FDR / Bank Guarantee etc. issued from Nationalized Bank.
10. Delivery will have to be made at **ICAR-Central Institute of Fisheries Education, Panch Marg, Off. Yari Road, Versova, Andheri (W), Mumbai – 400 061** within 30 days from the date of issue of Supply Order or as extended by the Institute.
11. In case of any dispute, the decision of the Director, CIFE shall be binding on the part of the contractor/supplier/fabricator/firm.
12. The firm will have to adhere to the warranty / guarantee on the equipment/ materials supplied and during the period any fault /shortcoming will have to be addressed immediately without any extra cost.
13. The dealer should enclose authorization certificate issued from the principal supplier / manufacturer.
14. All taxes should be mentioned clearly, if applicable, failing which, the quotation will not be considered.
15. The Director CIFE reserves the right to accept or reject any or all the Quotations without assigning any reason.
16. Disputes, if any, will be governed by the Mumbai jurisdiction only.

### **REQUIRED DOCUMENTS:**

1. Scan copy of PAN and GST Registration Documents.
2. NSIC/MSME certificate, if any. Else EMD of requisite value in favour of **ICAR Unit CIFE** payable at Mumbai shall have to be submitted along with the Bid.
3. Registration/Corporation certificate of the firm.
4. Copy of RFQ Signed by Firm with all annexures.
5. Original Manufacturer Certificate / Authorized Distributor certificate from the manufacturer is required.
6. Bank account details of the firm in which the payment has to be made after satisfactory supply and installation.

**Asstt. Administrative Officer (P)**



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## Annexure – 1

### List of Furniture and Accessories Along with The Specification for Ict4d Avc Lab

#### General Specifications of Conference Room Table and Chairs

(A)	<b>Conference Room Table (1 No.)</b>	
	<b>Conference table of 10 seater capacity (Godrej or Equivalent)</b>	
	<b>General Specifications</b>	
(1)	<b>Work surface:</b>	<b>Top surface should have Veneer finish</b> Top thickness 31mm Thick $\pm 1.5$ mm (18 mm+12 mm MDF as per IS 12406 + Natural Veneer on Top Surface and balancing laminate on Bottom Surface), Chamfer Edges & Veneer Portion of Work surface in finished in PU Matt Paint.
(2)	<b>Under structure</b>	
(i)	<b>Legs:</b>	Made from 1.6 mm Matt Silver Anodized Aluminium Extrusion. Leg Assembled together with a plastic holder at bottom and 5 mm HR steel (IS: 2062) which is powder coated (DFT 40-60 Microns).  The Plastic glide holder should have provision for wire entry and glide fixing. The wire carrying should be facilitated through the hollow space between two leg extrusions and the wires should be concealed between removable rigid PVC extrusion in the leg.
(ii)	<b>Veil &amp; Cross Members:</b>	Should be made from 18mm Thick PLT $\pm 1$ mm as per IS – 12823 and PVC edge banding on all the sides.
(iii)	<b>Access Flap &amp; Switch Mounting Tray:</b>	Made from Matt silver Anodized Aluminium extrusion and plastic moulded components to facilitate access of Electrical/Data/Voice sockets access from top. Powder coated (DFT 40-60 Microns) switch mounting tray made from 0.8/1.2 mm CR Steel IS-513.
(iv)	<b>Electrical Points:</b>	There should be provision for electrical points. Switches to be mounted on tray as per requirement. Provision should be made for mounting 8 - module Anchor Roma switch plate on switch-mounting tray.



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(B)	<b>CONFERENCE ROOM CHAIRS (10 Nos.)</b>	
(1)	<b>Seat/back Assembly:</b>	The seat and back should be made up of $1.2 \pm 0.1$ cm. thick hot-pressed plywood measured as per QA method described in OCP-QLTA-P14-18 and upholstered with fabric upholstery covers and moulded Polyurethane foam. The back foam should have contoured lumbar support for extra comfort. The seat should have extra thick foam on front edge to give comfort to popliteal area.
	<b>Model: MID Back</b>	(Size: 47.5 cm. (W) x 58.0 cm. (H)) (Approx.)
(2)	<b>Chair Dimensions</b>	Base width (W): 76.3 cm Depth (D): 76.3 cm Height (H): 85.5 to 97.5 cm Seat height (SH): 42.5 to 54.5 cm (Dimensions may vary (+ or -) by 1 cm.
(3)	<b>High resilience (HR) Polyurethane Foam:</b>	The HR polyurethane foam (moulded with density = $45 \pm 2$ kg/m <sup>3</sup> and hardness load $16 \pm 2$ kg) as per IS: 7888 for 25% compression.
(4)	<b>Armrests:</b>	The one-piece armrests should be injection moulded from black co-polymer Polypropylene.
(5)	<b>Center Tilt Synchro Mechanism:</b>	The mechanism should be designed with the following features: ❖ 360 <sup>0</sup> revolving type. ❖ Upright position locking ❖ Tilt tension adjustment ❖ Seat/back tilting ratio of 1:3
(6)	<b>Other Specifications</b>	<ul style="list-style-type: none"><li>● <b>Powder coated tubular frame Tubular Frame</b></li><li>● <b>Pneumatic height Adjustment</b> (adjustment stroke of <math>12.0 \pm 0.3</math> cm)</li><li>● <b>Telescopic Bellow Assembly:</b> the bellow should be 3-piece telescopic type and injection moulded in black Polypropylene.</li><li>● <b>Pedestal Assembly:</b> The pedestal should be injection moulded in black 33% glass-filled Nylon-66 and fitted with 5 nos. twin wheel castors. The pedestal should be <math>66.3 \pm 0.5</math> cm. pitch-centre dia. (<math>76.3 \pm 1.0</math> cm with castors).</li><li>● <b>Twin wheel castors:</b> The twin wheel castors should be injection moulded in Black Nylon.</li></ul>

SEAL & SIGNATURE OF THE BIDDERS



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**Annexure – 2**

**FINANCIAL BID**

SN	Particulars	Quantity	Rate	Amount	Taxes, if any	Total Amount (Rs.) all inclusive
1.	Conference Table	1				
2.	Conference Room Chairs	10				

(Rupees.....only)

**SEAL & SIGNATURE OF THE BIDDER**